

**GUIDANCE NOTES & CONDITIONS OF ENTRY 2025 HORSE IN ART**  
**Please read these notes carefully – Incorrect/late entries will NOT be accepted**

Complete form online (preferred) or return a copy of this completed form to: **Debbie Dunbar, Society of Equestrian Artists, Pengwern Ganol, Cenarth, Newcastle Emlyn, Carmarthenshire, SA38 9RL**

or you can email to [admin@equestrianartists.co.uk](mailto:admin@equestrianartists.co.uk) Enquiries: **Telephone: 0300 0110 185** (please leave a message if needed as the phone line is not monitored all the time)

You are invited to submit work for the Horse in Art this exhibition is only open to paid up members of the Society. If you wish to submit your membership subscription needs to be up to date or you will need to sign up as a member. The current Annual Membership fee £40.

**To be held at: The Garden Rooms at Tennants Auctioneers, Harmby Road, Leyburn, North Yorkshire DL8 5SG**

Open Mon to Sat 10.00am-5pm (9am Sat) Bistro: 11.30am-5pm (last orders 4pm) Café: 8am-5pm (9am Sat, last orders 3.30pm)  
Gift Shop: 9.30am-5pm

Open Sun 9am-4pm Bistro serving Sunday Lunch: 12noon-5pm (last orders 4pm)

**\*\*\*KEY DATES\*\*\***

**17th Aug (Sun) - Closing date for ALL entries. All forms and images to admin by midnight.**

**7th Sept (Sun) - \*\*Pre Selection (for Associates and Friends only) Results will be notified by email. Midnight 7th September\*\***

**5th Oct (Sun) - Handing in Day 11am – 2.00pm (no entries accepted after 2.00pm)**

**6th Oct (Mon) – Hanging Day**

**6th Oct (Mon) Private View & Awards Ceremony 6pm-8pm**

**1st Nov (Sat) – Final day to view the exhibition**

**2nd Nov (Sun) - Collection of unsold work 11am - 2pm**

**Entry Fee:** £12 per artwork

Maximum No Entries: Six

**Please submit your work via the online entry form if possible.**

**Work must be original and may be in any medium except photography/digital art. All submissions are to be equestrian related and may/may not be accepted at the discretion of the judges. THE JUDGES DECISION IS FINAL. The Judging Panel is consisted of the 2023 Cuneo Medal Winner, 2 outside judges and two full Members. You are entitled to submit a maximum of SIX works for consideration, however be aware that the MAXIMUM number of accepted works that will be hung for Friends is THREE, Associates FOUR; Full members are entitled to have up to SIX works hung. The SEA reserves the right to not hang work that is not as described, but will be include din the catalogue described as ACCEPTED NOT HUNG.**

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**Eligibility**

- Any artist over 18 may submit.
- The Society welcomes paintings, drawings sculpture and original (digital art is NOT accepted)
- All work must have been completed in the last three years and not have previously been exhibited in the Horse in Art
- Work must have a minimum sale price of £200 with the exception of Original hand pulled Prints
- The catalogue price of your work must include 40% commission +VAT if applicable

- 'Not for sale' work is not accepted
- Friends and Associates, a maximum of 3 works will be selected for Friends and 4 for Associates.
- Works should not be larger than 1.5 metres along the longest dimension. Please be aware that there is limited space for large works and be thoughtful in your submissions

#### **Delivery & Collection**

- Packaging from artist delivered works cannot be retained and must be taken away at the point of delivery.
- We are unable to wrap works or provide wrapping materials for any works being returned.
- Any uncollected work will be removed and stored at a separate location, the artist will have to contact Picture Post to retrieve their artwork. This will incur a storage and transport fee.

**Selection:** The Selection Committee is formed of artist members of the Society and is rotated annually. Please note that the judges' decisions are final and we are unable to offer feedback.

#### **International Entrants**

- All international submissions are selected ONLINE ONLY, therefore selected international artists will need to ship their work to Picture Post. Please note that if selected international works arrive damaged, with unacceptable framing, or not as illustrated, they may be rejected.
- Members sending work from abroad should use a specialist art carrier.
- **If you are not a UK resident** and your work is sold at the exhibition you have a responsibility to register and account for UK VAT with H.M. Revenue & Customs at [www.hmrc.gov.uk](http://www.hmrc.gov.uk) HM Revenue & Customs Reference: Notice 700/1).

#### **GENERAL INFORMATION:**

**Full Members** – If submitting the maximum of six works receive three free entries

**Associate Members** – Submitting the maximum of six works receive 1 free entry

There are NO hanging fees. Entry fees to be paid online via paypal, or bacs, or by cheque, made payable to the "Society of Equestrian Artists". All work must be for sale

Payment through PayPal you can also pay as a 'guest' using your credit or debit card via PayPal when submitting the online entry form. Or by bacs to the 'Society of Equestrian Artists' Sort: 20-75-01 Account Number: 60815144

*Please retain a copy of your entry form to accompany your work to Handing in Day.*

**Promotion** - If you are seeking promotion please tick the box on the online form. *This will enable our Full Members to familiarise themselves with your work if you are seeking promotion. We expect artists to have demonstrated a consistency exhibiting at the Horse in Art for a minimum of a few years before promotion is awarded to Friends, or Associates are invited to submit a portfolio for promotion to Full Member.*

**For 2025 Digital pre selection is mandatory for Friends and Associates if your work is selected please finalise your arrangements for getting the work to the Gallery. This is designed to minimise costs for our artists (Full Members work is automatically accepted for hanging) Work will be sold 'off the wall' to purchasers.**

Images are to be uploaded via the online entry form, or by email as a JPG attachment. **Image size at least one mb, one side of the image height/width should be more than 1000px at 300dpi**

**Save your images with the following naming protocol: surname-name\_title-of-work.jpg (e.g. Brown,Tom Grey Horse.jpg )**

Please Submit ONE image per entry, apart from sculpture, for which it is advisable to submit at least THREE views.

**Your image must be saved with the SAME title as the work it refers to** *Images may be used for administrative and publicity purposes on Social Media and website editorial etc. Winners of any prizes that may be awarded should be advised that images of their work may also be used for magazine editorial. Artists will receive full credit for their work with contact details where appropriate and it is hoped that this will also publicise and promote members' work. Artists who do not wish their work to be used for this purpose should inform Admin or your submission of your entry will imply consent to these uses.*

**COPYRIGHT The submitted work must be entirely the artist's own work and must not breach any copyright laws. ANY PHOTOGRAPHS YOU USE AS REFERENCE SHOULD IDEALLY BE YOUR OWN, OR YOU MUST SUBMIT WRITTEN PERMISSION/EMAIL DEMONSTRATING THAT YOU HAVE PERMISSION FROM THE PHOTOGRAPHER TO USE THEIR IMAGE. BE AWARE THAT THE FREE USE OF SO CALLED 'ROYALTY FREE IMAGES' DOES NOT GENERALLY INCLUDE LICENCING PERMISSION FOR DERIVATIVE ARTWORKS THAT ARE TO BE MADE AVAILABLE FOR SALE AND A DIFFERENT LICENCE WOULD NEED TO BE OBTAINED AND PAID FOR TO BE USED AS SUCH. WORK PRODUCED IN THIS WAY IS NOT ALLOWED & WILL NOT KNOWINGLY BE ACCEPTED FOR EXHIBITION.**

#### **HANGING:**

Every effort will be made to hang all selected work, but this may not always be possible. Acceptance implies no obligation to hang and the Hanging Committee reserve the right not to hang work. In the unlikely event of work accepted but not hung, the artist will be informed on Hanging Day. Works **MUST** be clearly labelled with the Artist name, Category of membership, Title of Work, Medium used, Selling Price, Address and Telephone number. For pictures: A luggage type label must be attached to the top of the picture, & the string must be long enough to hang the label over the front to assist the hanging team. A second label with the same details must also be affixed to the reverse of the painting. For sculpture: Tie the label to the piece and put the artists name and title on an adhesive label fixed to the underside of the work (if possible). Paintings must be dry and will not be accepted at hanging if they are not. **IMPORTANT:** All pictures must be properly framed. Clip frames will not be accepted. **ALL PICTURES MUST BE READY TO HANG WITH D RINGS (NOT screw eyes) and strung.** Please be aware that improperly or poorly framed work can and will be rejected. Sculptures should be on a base. If in doubt please ask. Unframed work is not accepted, with the exception of 'Deep Canvases' (the canvas must be a minimum of 30mm deep with no tacks or staples showing) and the painting must continue around the edges of the canvas (no white edges showing). Multi-image entries (e.g. triptychs must be within one frame or attached together as one picture – this does not apply to sculpture where the works need not be on the same base, but **MUST** be clearly labelled as part of one entry.

**The SEA does not offer insurance. Entrants are advised to insure their work.** The Society accepts no responsibility for loss or damage to uninsured work, and hereby expressly disclaims liability for any form of loss or damaged to exhibited work, or for physical injury to an artist's reputation or for any other cause.

Withdrawal of work: Work selected and handed in to the exhibition, cannot be withdrawn until its close on Sunday 29th October (the exception would be work Accepted Not Hung). Work not sold at the exhibition close to be collected on Sunday 29th October at Collection Day between 11am and 2.00pm. All work must be collected on Sunday 29th as there is no storage facilities. If work is uncollected it will be removed by Picture Post. The storage and retrieval of this work is at the artist's expense.

#### **COMMISSION:**

Commission of 40% of the catalogue price (excluding the current rate of VAT if applicable) will be deducted on all sales.

#### **Getting your selected work to Handing in Day.**

Couriers for SEA Horse in Art 2021 It is strongly recommended and encouraged that you take advantage of Picture Post courier services if possible, & that you make contact with your courier in advance of selection results to ascertain their terms. They will be expecting this preliminary contact prior to making a firm booking when you do receive your selection results, or they may not be able to accommodate you. Couriers can also collect work for return but only on the collection day, or they can collect from Picture Post\*. Overseas entries must ship their work via Picture Post, and **NO** entries are to be shipped direct to the venue. It may be possible to arrange transport of your work to and from the exhibition via other local artists. Please see the details on the entry form.

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**All arrangements & costs for getting your work both to and from the exhibition are entirely the responsibility of the artist. The SEA do not offer a packing service for returning artwork.** Please remember to enclose a copy of your entry form with any work shipped to or collected by your Courier. If couriating work to and from the exhibition via Picture Post please try and make your packaging reusable where possible. Work must arrive on the Handing in Day.

**\*We are exceptionally fortunate to have negotiated services of International Art Services Ltd, trading as: PICTURE POST who are prepared to receive work from around the country, and package and return work at the end of the exhibition.**

**Please support them if you can, details are below.** Please remember to enclose a copy of your entry form with any work shipped to or collected by your Courier. Artists should email [info@picturepostcompany.co.uk](mailto:info@picturepostcompany.co.uk) to find out more. Courier services are strictly between the courier and the artist. No work can remain at Tennants after Sunday 2<sup>nd</sup> November.

#### **Picture Post Posting - Shipping to us**

Artists can post/ship their works to us in Doncaster. We will receive, unpack and store packaging. Please contact [info@picturepostcompany.co.uk](mailto:info@picturepostcompany.co.uk) for information

Collection after the exhibition from Tennants Auction House DL8 5SG on Sunday 29th October 1.45pm - if required charged to artist. Works unsold - Return to Doncaster.

#### **Posting - and Shipping back to artist**

We will repackage in the artists original packaging, if reusable. Any packaging not reusable we can provide quotes for new packaging.

Our fee per artist for the first work is £65, second £45 and subsequent works is £10 each.

Artists should arrange for a courier to collect from us - again email me, Sarah, so we can arrange dates for collecting; and email the pre-paid label

If artists would like their work posting by Royal Mail or Parcelforce at a Post Office, artists should email the pre-paid label to me and I'll take to the post office.

We can arrange for a courier to collect from us, however we have to charge 20% VAT to the courier fee.

#### **All works not collected from Picture Post by the 18<sup>th</sup> November will be disposed of.**

Picture Post Collection points within the UK are in or near to: Doncaster, Birmingham, Wetherby, Newcastle-upon-Tyne, Berwick, Edinburgh, Perth, Glasgow, Penrith, Kendal, Lancaster, Preston, Warrington, Manchester, Pontefract, Newcastle-under-Lyme, Stafford & any point en route, as well as to and from London. Studio visits are sometimes possible by arrangement. Picture Post Art will take great care of works in their charge, but due to the nature of artwork have to adopt a policy of not accepting liability for loss or damage to works of art, howsoever caused.

All Artwork is securely fastened in during transit. Artists are entirely responsible for insuring their artwork.

Picture Post Art, 4 Blakewood Drive, Blaxton, Doncaster, DN9 3GY

Read more: <https://picture-post.webnode.page/contact-us/>

Tom - 07833 450 788

Like us & leave a comment on Facebook:

<https://www.facebook.com/PicturePostArt>

<http://picture-post.webnode.com>

The Private View will be held Monday 6<sup>th</sup> October 6pm - 8pm with several awards and prizes being presented.

Please email our Admin Debbie with any enquiries [admin@equestrianartists.co.uk](mailto:admin@equestrianartists.co.uk)

- Remember to keep paper copies of your Entry Form as you will need one to accompany your work to the gallery at Handing In Day and one to collect your work at the end of the exhibition.
- Paid your entry fee via PayPal or bacs